

OFF-CAMPUS RESIDENCE RESIDENCE APPLICATION FORM



Residence: Indah Villa Lagoon View Others _____

Applicant's Details

Name (as in NRIC or Passport)

Gender: Male Female NRIC/ Passport No:

Date of Birth: Nationality:

Contact No: Religion:

Email address:

Permenant address:

City: State:

Country: Post Code:

Emergency Contact (Parent/Next of Kin)

Name:

Address:

Post Code:

City: Country:

Contact No: Relationship:

Email address:

Enrollment details

Sunway University Sunway College Le Cordon Bleu Monash University Malaysia

Programme enrolled:

Programme Intake Date: Proposed Check-in Date:

Rental Rates (subject to availability)

Indah Villa Apartments				
	Deposit (RM)	Processing Fee (RM)	Rental per quarter (RM)	Total 1st Payment (RM)
Single room	1,000.00	300.00	1,800.00	3,100.00
Twin sharing	1,000.00	300.00	1,350.00	2,650.00

Lagoon View Condominiums				
	Deposit (RM)	Processing Fee (RM)	Rental per quarter (RM)	Total 1st Payment (RM)
Single room	1,000.00	300.00	2,250.00	3,550.00
Single room Type 2	1,000.00	300.00	1,950.00	3,250.00
Twin sharing	1,000.00	300.00	1,650.00	2,950.00
Triple sharing	1,000.00	300.00	1,350.00	2,650.00

Salient Terms & Conditions of Application

- 1 Application can only be made after the applicant has successfully enrolled in Sunway University, Sunway College, Monash University Malaysia or Le Cordon Bleu.
- 2 All applications are processed on a first come first served basis. Applicants who are unsuccessful in securing their preferred room type will be offered the next best alternative.
- 3 Applicants are required to pay a Non-Refundable resident application fee of RM500 when submitting their Residence Application Form. The Management reserves the right not to process any late bookings and/or incomplete Residence Application Forms and/or where the residence application fee is not attached or if the amount is incorrect.
- 4 The non-refundable residence application fee of RM500, if the applicant check-in will be taken towards the payment of the Processing Fee RM300 and the balance towards partial rental of RM200.
- 5 The Management will try to accommodate special requests wherever possible subject to availability. However, the fulfillment of such requests is not guaranteed.
- 6 The minimum tenancy is for a period of three (3) calendar months beginning from the month of check-in. Requests for cancellation or premature termination of the tenancy after check-in will result in total forfeiture of all rentals paid.
- 7 Residents can terminate the tenancy after a minimum stay of three (3) calendar months, by giving at least one (1) calendar month's written notice. Failure to provide one (1) calendar month's advance notice will result in the forfeiture of one (1) month's rental.
- 8 Residents are required to pay their rental in advance on a quarterly basis, which is three (3) months. The quarters mentioned are Jan-Mar, Apr-June, Jul-Sep, Oct-Dec. All rentals are subjected to the above quarters from the second quarter stay.
- 9 Applicants are to update the Management immediately upon any change(s) to personal and/or parents'/ guardians' details.
- 10 The management reserves the right to change/ amend any of the the conditions stated where deemed necessary.

Declaration

- 1 I understand and accept the Salient Terms & Conditions of Applications stated above.
- 2 I declare that the particulars of this application are true to the best of my knowledge, and I have not willfully suppressed any material fact.
- 3 I undertake to abide by the Residence Rules & Regulations or risk the penalties stipulated therein.

Signature of Applicant:

Date:

Name and Signature of Parent/ Guardian
(For applicants below 18 years of age)

Date: